

About this form

Thank you for your interest in seeking enrolment into Dynamic Training Services (DTS). This application for enrolment form must be completed in English. If you require any assistance in completing this form, please contact us by phone or email.

You can send this form to us by post or email. Please provide a copy of your passport, your visa (if relevant), your High School Certificate, proof of English language proficiency as specified in the entry requirements and any other requested documents referred to in the course brochure.

Student details

Given name/s (including middle name if any)

Surname Date of birth Gender Male Female Other

Preferred first name if different to the above Preferred title

Current Address

Phone number/s Email address Nationality

Emergency contact
(name, relationships and mobile phone number)

Overseas Address

Passport number Visa Grant number

Do you hold a current Australian visa? Yes No Type of visa and expiry date Yes No

PTE/IELTS Score Test Date Test Expiry

Language and cultural diversity

In which country were you born? Australia [1101] Other; please specify:

Do you speak a language other than English at home? No, English only [1201]

If more than one language, indicate the one that is spoken most often. Yes other; please specify:

Are you of Aboriginal or Torres Strait Islander origin? No Yes, Aboriginal Yes, Torres Strait Islander

For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.

Disability

Do you consider yourself to have a disability? Yes No – go the question about schooling

If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) in the following list.

Review the disability supplement to help you select the right area(s).

<input type="checkbox"/> Hearing/deaf	11	<input type="checkbox"/> Acquired brain impairment	16
<input type="checkbox"/> Physical	12	<input type="checkbox"/> Vision	17
<input type="checkbox"/> Intellectual	13	<input type="checkbox"/> Medical condition	18
<input type="checkbox"/> Learning	14	<input type="checkbox"/> Other	19
<input type="checkbox"/> Mental illness	15		

Schooling

What is your highest COMPLETED school level

Tick ONE box only

- | | | |
|--------------------------|-----------------------|----|
| <input type="checkbox"/> | Year 12 or equivalent | 12 |
| <input type="checkbox"/> | Year 11 or equivalent | 11 |
| <input type="checkbox"/> | Year 10 or equivalent | 10 |
| <input type="checkbox"/> | Year 9 or equivalent | 09 |
| <input type="checkbox"/> | Year 8 or below | 08 |
| <input type="checkbox"/> | Never attended school | 02 |

Are you still enrolled in secondary or senior secondary education? Yes No

Qualification Attachment Yes No

Previous qualifications studied

Have you successfully completed any of the qualifications listed below? Yes No

If YES, tick ANY applicable boxes

- | | | |
|--------------------------|--|-----|
| <input type="checkbox"/> | Bachelor degree or higher degree | 008 |
| <input type="checkbox"/> | Advanced diploma or associate degree | 410 |
| <input type="checkbox"/> | Diploma (or associate diploma) | 420 |
| <input type="checkbox"/> | Certificate IV (or advanced certificate/technician) | 511 |
| <input type="checkbox"/> | Certificate III (or trade certificate) | 514 |
| <input type="checkbox"/> | Certificate II | 521 |
| <input type="checkbox"/> | Certificate I | 524 |
| <input type="checkbox"/> | Other education
(including certificates or overseas qualifications not listed here) | 990 |

Employment

Of the following categories, which BEST describes your current employment status? (Tick ONE box only)

For casual, seasonal, contract and shift work, use the current number of hours worked per week to determine whether full time (35 hours or more per week) or part-time employed (less than 35 hours per week).

- | | | |
|--------------------------|---|----|
| <input type="checkbox"/> | Full-time employee | 01 |
| <input type="checkbox"/> | Part-time employee | 02 |
| <input type="checkbox"/> | Self-employed – not employing others | 03 |
| <input type="checkbox"/> | Self-employed – employing others | 04 |
| <input type="checkbox"/> | Employed – unpaid worker in a family business | 05 |
| <input type="checkbox"/> | Unemployed – seeking full-time work | 06 |
| <input type="checkbox"/> | Unemployed – seeking part-time work | 07 |
| <input type="checkbox"/> | Not employed – not seeking employment | 08 |

Study reason

Of the following categories, select the one which BEST describes the main reason you are undertaking this course/traineeship/apprenticeship
(Tick ONE box only)

- | | |
|---|----|
| <input type="checkbox"/> To develop my existing business | 02 |
| <input type="checkbox"/> To start my own business | 03 |
| <input type="checkbox"/> To try for a different career | 04 |
| <input type="checkbox"/> To get a better job or promotion | 05 |
| <input type="checkbox"/> It was a requirement of my job | 06 |
| <input type="checkbox"/> I wanted extra skills for my job | 07 |
| <input type="checkbox"/> To get into another course of study | 08 |
| <input type="checkbox"/> For personal interest or self-development | 12 |
| <input type="checkbox"/> To get skills for community/voluntary work | 13 |
| <input type="checkbox"/> Other reasons | 11 |

Course details

Course you wish to enrol in
(Tick ONE box only)

- | | |
|-----------------------------------|--|
| <input type="checkbox"/> SIT60322 | Advanced Diploma of Hospitality Management |
| <input type="checkbox"/> SIT50422 | Diploma of Hospitality Management |
| <input type="checkbox"/> SIT30821 | Certificate III in Commercial Cookery |
| <input type="checkbox"/> SIT40521 | Certificate IV in Kitchen Management |
| <input type="checkbox"/> AUR30620 | Certificate III in Light Vehicle Mechanical Technology |
| <input type="checkbox"/> AUR40216 | Certificate IV in Automotive Mechanical Diagnosis |
| <input type="checkbox"/> AUR50216 | Diploma of Automotive Technology |
| <input type="checkbox"/> CPC30220 | Certificate III in Carpentry |

Requested start date

RPL and credit transfer application

Please complete this section if you believe you are eligible to apply for Recognition of Prior (RPL) or for credit transfer.

Please note, applying for this will impact your course duration so bear in mind that if this is approved then your course duration will be less than the time outlined on the course brochure. Depending on the amount that your course is reduced your fees may also be reduced.

I want to apply for a credit transfer for the following unit/s:

I want to apply for RPL for the following unit/s:

If applying for a credit transfer, please attach a certified copy of the Statement of Attainment or Record of Results and Qualification for each unit.

Unique Student Identifier (USI)

DTS can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). In addition, we are required to include your USI in the data we submit to NCVER.

If you have not yet obtained a USI you can apply for it directly at <https://www.usi.gov.au/students/create-your-usi/> on computer or mobile device.

Enter your Unique Student Identifier (USI) here:

Privacy Notice

Under the Data Provision Requirements 2012, DTS is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by DTS for statistical, administrative, regulatory and research purposes. DTS may disclose your personal information for these purposes to Commonwealth and State or Territory government departments and authorised agencies; and NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;
- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third-party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

For more information about NCVER's Privacy Policy go to <https://www.ncver.edu.au/privacy>.

Previous qualifications studied

I declare that the information provided is true and correct Yes No

I agree to the collection, use and disclosure of my personal information as per the Privacy Notice.

Name of applicant

Signature

Date

Please note that DTS does not accept students under the age of 18 years.